

# MEETING MINUTES

## Meeting Minutes: Week 5

ME 476C-006

Portable Carrier B Team

Feb 7, 2019

Time held: From 7:00pm to 7:30pm

Location: ENG Building

Recorded by: Abdullah Alfaraj

**Attendance:** Saleh Alotaibi, Abdullah Alfaraj, Ahmad Almutairi, and Abdalaziz Alhelfy

## Topics:

1. Tasks assigned
2. Plan for next meeting

## Executive Summary

In this meeting minutes, we are going to discuss our 5<sup>th</sup> meeting after we met our Staff Dr. Trevas. Each one of us talked about his assigned task. Then, Trevas assigned for each member a more steps in each task to work on them.

## Tasks

As we mentioned before, Dr. Trevas gave us more steps to do related to our tasks to finish them for the next meeting:

- 1- Design the parametric model for the wheels. (Abdullah)
- 2- Wok on the Controlling system. (Saleh)
- 3- DC motor + Arduino and get the right size for it. (Ahmad)
- 4- Develop the steps and sketch a design for Electric hand. (Abdalaziz )

## Plan for next Meeting

We will do a prototype of our device to check how the motors and battery are going to work. Also, we will do a test for the prototype and write down our concerns and questions for next meeting on Thursday Feb 14<sup>th</sup>.